



Vendor Guide Rosy Rhubarb Two-Day Outdoor Crafters' Market

EXHIBITORS! Join us in the Rhubarb Capitol of Canada for the largest celebration honouring our favourite vegetable!

- Sites are 10'x10' – Multiple sites can be purchased to accommodate your spacing needs
- Need hydro? We offer both 15- and 30-amp access for an additional fee
- You supply the rest – tent, table, chair, signage, snacks and whatever else you like.
- Enjoy a high traffic event with over five thousand attendees every year!
- Washrooms, food vendors, children's activities and live entertainment all onsite

What you need to know before filling out your online application:

- Vendor sites are located on a grassy area south of the Keystone Complex
- You are responsible to book the proper space you require. If utility trailers, tents larger than 10x10ft, vehicles or large-scale items are a part of your display you must MEASURE ACCORDINGLY. You will not encroach on your neighbouring sites.
- This is an open-air event. Vendors must supply a tent for their site and be prepared for all weather conditions.
- Wi-Fi is not available at the location
- All vendors must fill out our online application form (Sponsors, Exhibitors, Nonprofits and Young Entrepreneurs)
- All vendors must describe their product and provide photos of their setup and products.

- ALL registrants must provide a proof of vendor insurance certificate prior to the event
- All food vendors must register with Southwest Public Health
<https://app.swpublichealth.ca/Forms/SpecialEventVendorNotificationForm>

Payment:

- Once your application has been reviewed, you will receive an email confirmation. Do not pay for your site until your application has been approved by the committee.
- Please forward your proof of insurance with your payment.
- Payment is made via e-transfer to:
rosy.rhubarb.vendor.coordinator@gmail.com

Set Up:

- Rosy Rhubarb is an early bird event! The festival kicks off at 8 am, aligning with its longstanding tradition of being the go-to destination for treasure hunters as they meander the yard sales along Talbot Line and within the village of Shedden.
- Set up is available Friday all day. It's a great idea to set up the big stuff (tent, tables, chairs) You can do it all Saturday morning but remember you have to have your vehicle off the vendor market area by 7:30am
- Tents must be secured properly! Weights and staking are mandatory. All stakes and ropes must remain WITHIN your site. There are to be no tripping hazards in the walkways.
- Vendors are allowed to bring their vehicles inside the vendor area FOR EQUIPMENT & INVENTORY DROP OFF ONLY. Do not leave your vehicle parked in the area while you set up.
- No vehicles are allowed back in the vendor area until after closing at 4pm AND THE WALKWAYS ARE CLEARED OF PEDESTRIANS
- ALL VEHICLES MUST BE MOVED OUT OF THE VENDOR AREA BY 7:30AM SATURDAY AND SUNDAY
- Vendor parking is free and located relatively close to the vendor market
- A map of the grounds for your general information is on this website. Please make yourself familiar with the layout
- Your booth number and location will be emailed to you prior to the event so you know where you are to set up
- Set up in your designated spot and your designated spot only

- Keep your area clean and tidy throughout the event.

Signage:

- All vendors are required to post their name/name of business and contact information prominently at their site
- Vendors should display payment options: Cash, card reader, and/or mobile payment apps.

Security:

- The Keystone Complex is located amongst a growing neighbourhood. Although we have several houses along the perimeter and campers staying onsite, they are NOT considered security. The extra presence is a great deterrent to misfortune however no one staying on the property is asked to put themselves in harms way.
- We suggest you remove or secure valuables overnight.
- All tents need to be lowered and weighted down overnight

**The Rosy Rhubarb Committee does not assume responsibility for lost, damaged or stolen items before, during or after the festival. All vendors should take all precautions to protect their own property.*

Tear down:

- Tear down begins after the festival is over. Tear down will be done in a safe and courteous manner AFTER 5pm on Saturday and 4pm on Sunday
- Please take your trash with you. Bins are provided for visitors during the festival however we ask vendors to please not leave behind boxes and packing materials.

Vendor Code of Conduct:

- Rosy Rhubarb Committee Members reserve the right to restrict any noise/sounds that interfere with neighbouring vendors
- Vendors shall provide a healthy, hygienic and safe environment.
- Vendors will take all measures to prevent injury, illness or accidents.
- Vendors will practice a good neighbour approach being respectful, welcoming and tolerant to everyone on the festival grounds

- Failure to adhere to the code of conduct or any other guideline put forward by the Rosy Rhubarb Committee may result in a vendor being asked to leave the event and possibly be banned from future dates.
- By registering for this event, you hereby agree to abide by the requirements of the Rosy Rhubarb Committee

Thank you for joining us! We're excited to see your creativity shine.